

February 3, 2003

The regularly scheduled meeting of the Board of County Commissioners was called to order this 3rd day of February, 2003, in the conference room of the County Office Building by Chairman Leroy Krohmer. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

Leroy Krohmer, Chairman
Bill Graves, Vice-Chairman
George Skinner, Member
Dorinda Harvey, Secretary

Others present were: Tim Kuykendall, Oletha Sweetman, Tammy Howard, Brenda Wakeman, Denise Ellison, Mike McDanel, Ronald Gene Calvery, Roy Bugher, DeWayne Beggs, Anthony Stafford, Dan Cary, Jane Cannon, Sylvia Martin, Lahoma Nelson, Pete Colwell, Paula Roberts, and Pam Strawn.

Chairman Krohmer began the meeting with a moment of silence for the seven astronauts that were lost in the Space Shuttle Columbia followed by the Pledge of Allegiance.

After the reading of the minutes of the special meeting of January 24, 2003, and the regular meeting of January 27, 2003, and there being no additions or corrections, George Skinner moved that the minutes be approved. Bill Graves seconded the motion.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Brenda Wakeman, Assistant Purchasing Agent, opened the bid for County Bid #EB-1178 – Non-Encumbered Contract for voting device carrier service for ballot boxes, voting booths and poll booths for the Cleveland County Election Board. The bid accompanied by the properly executed non-collusion form is as follows:

CLEVELAND COUNTY BID SUMMARY		
List of Individual Bidders		
	PAB Personnel Agency, Inc dba PAB Moving & Storage	
BID: #EB-1178		
DEPT: Election Board		
DATE OPENED: 2-3-03		
	1	
List of Individual Items		Awarded To:
Non-Encumbered Contract for Voting Device Carrier Service for Ballot Boxes,		PAB Personnel Agency, Inc. dba PAB Moving & Storage
Voting Booths and Poll Booths for the Cleveland County Election Board		2/3/2003
The bid term will be from bid award date to June 30, 2003.		
ELECTRONIC EQUIPMENT		
CARRIER SERVICE PER HOUR:	\$55.00	
Bid Meet Specs: Yes or No	n/a	
Hauling Experience:	Cleveland County Election Board for several years.	
NON-COLLUSION AFFIDAVIT: PA-102(1982)	YES	

George Skinner moved, seconded by Bill Graves, to award County Bid #EB-1178 to the only bidder Pab Personnel Agency, Inc d/b/a Pab Moving & Storage in the amount of \$55.00 per hour.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Bill Graves moved, seconded by George Skinner, to table discussion, consideration, and/or action by Board of County Commissioners with respect to the future authorization of the Cleveland County Utilities Authority until the Commissioners have the next meeting concerning the Rural Water Initiative.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Bill Graves, to approve the Resolution that Deputy Sheriff Ronald Gene Calvery may retain his status as a Peace Officer of the State of Oklahoma, Retired, Pursuant to Title 19 O.S. Sec. 553, and as such may retain the right to keep and bear firearms as provided by Title 19 O.S. Sec. 553, 554, and 555.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Bill Graves moved, seconded by George Skinner, to approve the Service Agreement between the Cleveland County Sheriff's Office and Capital City Processors for removal of waste yellow grease in the amount of \$20.00 per month to be billed quarterly in the amount of \$60.00. Effective service date is January 22, 2003.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Bill Graves, to approve the Contract between Cleveland County Fair Board and Arway Pest Control in the amount of \$30.00 for initial service and \$30.00 per month for 11 months.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Chairman Krohmer called for Item #5 discussion, consideration, and/or action on the Application for participation in the Hazard Mitigation Grant Program and Application for Federal Assistance (SF 424).

Dan Cary, Safety Director, stated that in December, the Board approved a notice of intent to file an application for a Federal Grant from FEMA regarding Hazard Mitigation Grant Program for Cleveland County and \$192,000.00 was allocated. Of this amount Cleveland County's match is 25% in kind there would not be any money forthcoming, so 75% of the funds will be coming from the State to develop this program. A response plan will be developed for all natural disasters. Mr. Cary stated that this is a different program than what the City of Norman has, as Norman is going to have a Hazardous Material Response Team. Bill Graves moved, seconded by George Skinner, to approve the application.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Chairman Krohmer Item called for #4 discussion, consideration, and/or action on the Acceptance of Visual Risk Technologies Proposal for access to MitigationPlan.Com and VRiskMAP, Visual Risk Technologies Mapping Program for Cleveland County.

Dan Cary stated that that will be the company that the County will be looking to, to develop the plan. It will be a web-based program where the communities can access the information via the web and will have mapping capability.

George Skinner moved, seconded by Bill Graves, to approve the acceptance of Visual Risk Technologies Proposal.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Bill Graves moved, seconded by George Skinner, to approve the following Resolutions Disposing of Equipment:

- a. #01563 Monitor
- b. #01564 Monitor
- c. #01565 Monitor
- d. #01566 Monitor
- e. #01567 Monitor
- f. #01568 Monitor
- g. #01660 Monitor
- h. #0007 Lamp, Table
- i. #0091 Table
- j. #0319 Table
- k. #0376 Powerlock II
- l. #0656 Office Screens 72 x 60
- m. #0657 Office Screens 72 x 60
- n. #0955 Desk Top Sphygmomanometer
- o. #01116 Keyboard
- p. #01117 Keyboard
- q. #1136 Corner Workstation
- r. #1193 Computer, #1194 Monitor, #1195 Keyboard
- s. #1253 Computer – Compaq
- t. #1348 Computer
- u. #1451 Trash/Ash Container
- v. #1452 Trash/Ash Container
- w. #1504 Shredder
- x. #1505 Shredder

(The above items are from the Health Department and were sold at Auction April 28, 2002.)

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Bill Graves, to approve the following Resolutions Disposing of Equipment:

- a. #0217 Sphygmomanometer
- b. #0218 Sphygmomanometer
- c. #0365 Folding Table
- d. #0387 Aluminum Step Ladder
- e. #0418 Pediatric Stethoscope
- f. #0419 Pediatric Stethoscope
- g. #0431 Desk Lamp

- h. #0954 Desk Top Sphygmomanometer
- i. #01192 Cassette Recorder – Panasonic Mini
- j. #0209 Stethoscope
- k. #0210 Stethoscope
- l. #0273 Stethoscope
- m. #0274 Stethoscope
- n. #0275 Stethoscope
- o. #0276 Stethoscope
- p. #0277 Stethoscope
- q. #0296 Stethoscope
- r. #0297 Stethoscope
- s. #0298 Stethoscope
- t. #0377 Stethoscope
- u. #0378 Stethoscope
- v. #0379 Stethoscope
- w. #0380 Stethoscope
- x. #0381 Stethoscope
- y. #0382 Stethoscope
- z. #0471 Stethoscope
- aa. #524.4 Stethoscope

(The above items are from the Health Department and were junked.)

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Bill Graves moved, seconded by George Skinner, to approve the Resolution Disposing of Equipment as follows:

- a. #0225 Blacklight

(The above item is from the Health Department and was stolen.)

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Bill Graves, to approve the Resolution Disposing of Equipment as follows:

- a. #01256 Carpet Cleaner

(The above items are from the Health Department and was sold.)

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Bill Graves moved, seconded by George Skinner, to approve declaring the following item surplus for the possibility of sale at Auction in Elk City.

- a. 1994 Dynapac Model #CC142 SN/60210170
(The above item is from District #1)

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Bill Graves, to approve the Publication of Annual Salaries of County Employees as per Oklahoma Statutes, Title 19 O.S Supplement, 1986, §444.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Bill Graves moved, seconded by George Skinner, to approve the Annual Report year ending December 31, 2002, of DeWayne Beggs, Sheriff.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Bill Graves, to approve the following Blanket Purchase Orders:

- a. General Fund
 - 03-4070 – B2B Sysco Food Services of Oklahoma \$2,500.00
 - 03-4071 – B1C American Extradition, Inc. 5,000.00
 - 03-4074 – B1A Pab Personnel Agency, Inc. 1,500.00
 - 03-4085 – SA2 C.L. Boyd Company, Inc. 1,500.00

- b. Highway Unrestricted Fund
 - 03-3962 – T2A Warren Cat 11,823.17
 - 03-3970 – T2A Industrial Welding & Tool Supply 800.00
 - 03-3972 – T2A Sears Commercial Credit Central 750.00
 - 03-3974 – T2A Warren Cat 2,500.00
 - 03-3992 – T2A Alcohol & Drug Testing, Inc. 350.00
 - 03-3993 – T2A Ameripride Uniform Services 3,000.00
 - 03-4025 – T2A Airgas Mid-South, Inc. 500.00
 - 03-4042 – T2A Ken's Mobile Repair & Service 5,500.00
 - 03-4069 – T2A OCT Equipment 750.00
 - 03-4079 – T2A Suburban Propane 3,000.00
 - 03-4086 – T2A Bruckner's Truck Sales, Inc. 1,500.00

c. Health Fund		
03-4050 – MD2	Copelin’s Office Center	2,000.00
03-4051 – MD2	Leon’s Plumbing & Heating, Inc.	600.00
03-4052 – MD2	Val-Mac Electric, Inc.	1,000.00
03-4056 – MD2	LABSCO Medical/Laboratory Supply	2,500.00
03-4058 – MD2	Great American Leasing Corp.	1,075.00
03-4063 – MD2	Melton Company, Inc.	1,000.00
d. Sheriff’s Service Fee Fund		
03-4073 – CFB2	Skaggs Companies, Inc.	2,500.00
03-4077 – CFB2	Amaze Design Group	200.00
e. Sheriff’s Revolving Fee Fund		
03-4076 – CFBRE2	Ken’s Discount Pharmacy	2,500.00
f. Fair Board Fund		
03-4000 – FF2	Arch Wireless	200.00
03-4001 – FF2	The Daily & Sunday Oklahoman	3,500.00
03-4002 – FF2	The Norman Transcript	2,000.00

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Bill Graves moved, seconded by George Skinner, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

03-0234 – B2A	03-0009 – T2A
	03-0240 – T2A
03-0365 – MD2	03-0256 – T2A
03-0376 – MD2	03-0268 – T2A
	03-0339 – T2A
03-0072 – FF2	03-0516 – T2A
03-2842 – FF2	03-1021 – T2A
	03-1325 – T2A
	03-2281 – T2A
	03-3342 – T2A

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Bill Graves, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY02/03</u>	
a. General Fund	\$47,486.26
b. Highway Unrestricted Fund	38,784.79
c. Health Fund	3,263.76
d. Sheriff's Service Fee Fund	4,312.56
e. Sheriff's Revolving Fund	4,606.28
f. Treasurer's Certification Fee Fund	2,026.42
g. County Clerk's Preservations Fee	2,616.50
h. Fair Board Fund	1,076.83

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.

Motion carried.

(For a complete list of warrants and original signatures see warrant registers.)

Sylvia Martin asked if the Cleveland County Utilities Authority was going to be a new authority/trust?

Mike McDanel, Assistant District Attorney, stated that it had not been established yet.

Mrs. Martin stated that she understood that at the special meeting all that was being done was the naming of an advisory committee and why the Authority was on there.

Mr. Krohmer explained that it was already on there once but the Commissioners were not ready for it when it was presented before and stated that the agenda item came from the law firm that was working on the rural water district.

Mrs. Martin was told that the advisory committee would only be making recommendations, and it was unknown at this time when the Utilities Authority would be formed. The Committee meets on February 13, 2003, at 10:00 A.M.

There being no further business to come before the Board, Bill Graves moved that the meeting be adjourned. George Skinner seconded the motion.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.

Motion carried.